June 24, 2013

The County Commissioners' meeting was called to order in their meeting room at 9:00am. M. Manus was excused.

(1) Motion was made by S. Kiss that due to there being no Commissioners' meeting the week of July 1st, approval be given to Commissioner M. Manus for signing the payroll and vouchers. Motion was seconded by K. Skoog. Motion carried.

(2) Board Reports – K. Skoog discussed promoting parks and recreation in Pend Oreille County, M. Manus called in for a conference call. He discussed the attendance at the TEDD/RTPO meeting in Colville, Wednesday, June 26, 2013. He also discussed working with EDC Director Jamie Wyrobek, Tri-County Economic Development District Planner Tamar Kirac and Russ Vaagan regarding an economic impact study of local mills.

(3) County Engineer Don Ramsey discussed a Sheriff's vehicle that suffered a loss, noting the vehicle is a total loss. Replacement options were discussed. Also present was Sheriff Alan Botzheim. Motion was made by S. Kiss to approve a resolution where the Risk Management Fund contributes $2,000.00 toward the purchase of a new vehicle. Motion was seconded by K. Skoog. Motion carried.

Resolution Regarding Collision Loss of S9801, 2006 Crown Victoria
RESOLUTION NO. 2013-24, COMMISSIONERS' RECORDING

(4) Public Works Update – Present were: Public Works Director Sam Castro and D. Ramsey. S. Castro noted interviews have taken place for the Timber Management Consultant. The interview panel made a formal recommendation that due to their professionalism and expertise, as well as being in line with the County's current and future goals, the County proceed to enter into a contract with Northwest Management, Inc. Motion was made by S. Kiss to enter into a contract with Northwest Management, Inc. for their services in managing the County's timber. Motion was seconded by K. Skoog. Motion carried.

S. Castro discussed dangerous trees on County property and requested approval to use the Timber Fund to pay for the removal of those trees. This also included the fairgrounds in Cusick. Motion was made by S. Kiss to approve using the Timber Fund to deal with removal of hazardous trees on County lands. Motion was seconded by K. Skoog. Motion carried.

S. Castro requested approval for the 2013 Timber Harvest Plan and authorization to advertise and harvest pursuant to the Plan. He noted this may include some harvesting at Rustler's Gulch and at the Fairgrounds. Fair Board Manager Jim Mathis was also present. S. Castro will work with J. Mathis regarding the fairground trees. Motion was made by S. Kiss to approve the Timber Harvest Plan. Motion was seconded by K. Skoog. Motion carried.

S. Castro discussed, as a first touch, private road name signage requirements, noting there is no defined funding source for these signs. Also present was A. Botzheim. D. Ramsey clarified that the issue is signage for roads that appear off of the public right-of-way.

S. Castro discussed a Recreation and Conservation Office Grant for Smalle Creek of $75,000 for design. He discussed available funding for projects provided the County has a voting member on the Seattle City Light's FERC license committee. S. Kiss will sit on that committee as a voting member for the discussion of fish and fish passage. K. Skoog discussed unfunded mandates and the tracking of costs to meet those mandates.
Buildings and Grounds – S. Castro provided an update on Counseling Services storage and the resolution to that need. Public Works has received additional staff support through individuals that are required to fulfill community service hours. Also discussed was security within the Old Courthouse and it was noted Auditor Marianne Nichols will be meeting with other departments in the facility regarding camera placement.

(4) Prosecutor Tom Metzger provided an update and discussed the law enforcement contact with the Kalispel Tribe. Also discussed was the State Building Code Council, the code change and the Board’s letter to the State Building Code Council.

(5) The Board recessed for lunch.

(6) The Board will attend the Selkirk Community Planners meeting in Metaline Falls today at 3:00p.m.

(7) Motion was made by S. Kiss to continue the meeting to June 25, 2013. Motion was seconded by K. Skoog. Motion carried.

June 25, 2013

The meeting was continued. M. Manus was excused.

(7) Elected Officials and Department Heads – Present were: S. Castro, Human Resources Coordinator Shelly Stafford, D. Ramsey, T. Metzger, County Clerk Tammie Ownbey, Assessor Jim McCroskey, M. Nichols, Treasurer Terri Miller, Solid Waste Coordinator Beth Gillespie, Assistant Treasurer/Financial Supervisor Lisa Vallieres, Weed Control Coordinator Sharon Sorby, District Court Administrator Rachel Johnson, Probation Counselor/Diversion Coordinator Cindy Delay, A. Botzheim, Extension (WSU) Interim Director/Nutrition Program CEO Wendy Leach Drum, Weed Specialist II Loretta Nichols.

K. Skoog discussed the State Building Code and changes in that energy code regarding climate zones.

S. Kiss discussed forest issues, noting within the past month the Board has attended two forestry tours. One was with the Forest Service and the other was sponsored by the Washington Forest Protective Association which involved a tour of a private forest to see how a working forest is managed. He noted the working forest had a good road system and streams were being protected. K. Skoog noted there was a discussion on a cutting formula versus tree marking. Also the managed forest has 75 feet setbacks, which are backed up with science. S. Kiss noted their work on culvert placement for fish passage.

S. Castro discussed his attendance at the Quad County meetings regarding coordination and timber harvesting. He noted the Board has approved the hiring of Northwest Management, Inc. as a timber harvest consultant for the County. The contract for this consultant is currently being prepared. S. Castro also discussed the 2013 timber harvest.

T. Miller discussed PILT (Payment In Lieu of Taxes), noting this generally refers to a public entity that does not pay taxes. PILT is an annual law and at this time has not been renewed, but in the past the payment has fluctuated in the area of $600,000 to $700,000. She also discussed Secure Rural Schools, noting the school districts receive one-half of these funds with Roads receiving the other one-half. This is also a year-by-year payment. Also discussed was sequestration and the State’s budget.
S. Sorby discussed the history of PILT, Secure Rural Schools, Title II and the changes that have taken place over the years.

M. Nichols noted she will be sending out budget sheets on July 8th. Also discussed were budget revenues.

S. Stafford discussed harassment training which will take place on August 7th and August 8th. The Risk Pool has been asking this training be done and they will pay a portion of the training costs. From a Risk Pool standpoint it is imperative all employees attend the training.

T. Ownbey noted the Washington State County Clerks will be holding their annual conference in Pend Oreille County in May of 2014.

Sheriff Botzheim provided an update on the recent Strawberry Full Moon Festival.

(8) Emergency Management Deputy Director JoAnn Boggs and A. Botzheim discussed the 2009 snow damage to the Sallie Port at the Pend Oreille County Jail, noting FEMA funds were received for that repair and closing of that grant contract is necessary.

Motion was made by S. Kiss to approve the amendment to Washington State Military Department Amendment C to Grant No D09-420 regarding the receipt of FEMA funds for repair of snow damage to the Sallie Port at the Jail facility. Motion was seconded by K. Skoog. Motion carried.

Washington State Military Department Amendment C to Grant No D09-42

CONTRACT NO. 2013-13, COMMISSIONERS’ RECORDING

(9) J. Boggs requested approval of an E911 Contract Amendment which de-obligates $37,920 and changes the expiration date from September 15, 2013 to August 15, 2013. Motion was made by S. Kiss to approve the Amendment to Contract No. E12-039 with the Washington State Military Department. Motion was seconded by K. Skoog. Motion carried.

Amendment to Contract No. E12-039 with the Washington State Military Department

CONTRACT NO. 2013-14, COMMISSIONERS’ RECORDING

(10) J. Boggs requested approval of a Homeland Security 2012 equipment contract in the amount of $5,000.00. Motion was made by S. Kiss to approve the Homeland Security Grant as presented. Motion was seconded by K. Skoog. Motion carried.

Washington State Military Department Homeland Security Grant Agreement No. E13-249

CONTRACT NO. 2013-15, COMMISSIONERS’ RECORDING

(11) Sheriff Botzheim presented the Interlocal Agreement between the County and the Kalispel Tribe regarding law enforcement within the exterior boundaries of the Reservation, including the power to make arrests for violations of state laws. He noted the agreement has been reviewed and approved by T. Metzger. Motion was made by S. Kiss to approve the Interlocal Agreement as presented. Motion was seconded by K. Skoog. Motion carried.

Kalispel Tribe and Pend Oreille County Interlocal Law Enforcement Agreement

AGREEMENT NO. 2013-43, COMMISSIONERS RECORDING

(12) Commissioners’ Minutes, June 24, 2013. Initial _____ Page 3 of 3
Extension (WSU) Update-
W. Leach Drum provided an update on WSU’s search for a director. Also discussed was the Master Gardener program which began in 1973 and provides research-based education in gardening. She noted Master Gardeners must meet training requirement and committee to volunteer hours. The Master Gardeners provided plant clinics at three Library sites and the County Park and participated in the Rhubarb Festival held at the CREATE center. Also discussed was the Federally Recognized Tribal Extension Program which was granted $77,000 per year for four years and supports three part-time salaries. The Kalispel Tribe signed a Memorandum of Understanding with Washington State University for scholarships and tribal representation with regard to WSU Food Sense adult cooking classes held on Thursdays for five weeks. There is also a Food Sense summer program starting at the Tribe for school age kids from K-6. It was noted that pesticide relicensing is available this year at the Extension Office.

(13)
ITS Director Chad Goodhue, A. Botzheim, Undersheriff Grant Sirevog, Corrections Captain Geoffrey Rusho and a representative of Siemens and a Bosch representative, working in partnership, discussed physical building security and security systems.

(14)
The Board recessed for lunch.

(15)
ITS Update –
C. Goodhue discussed physical security. He also provided an update on the Tech III vacancy. He requested to hire a Tech II at Step 1, pending successful pre-employment requirements. Motion was made by S. Kiss to approve the request. Motion was seconded by K. Skoog. Motion carried.

(16)
S. Kiss presented the bills that were approved by the Hotel/Motel Board itemized as follows: KXLY4.2 Spokane Television: $975.00; Newport Miner: $95.00; and North Pend Oreille Chamber of Commerce: $100. Motion was made by S. Kiss to approve payment of the bills as itemized. Motion was seconded by K. Skoog. Motion carried.

(17)
Motion was made by S. Kiss to approve scheduling of public hearings regarding proposed changes to the Off Road Vehicle Ordinance. Motion was seconded by K. Skoog. Motion carried.

(18)
Consent Agenda – Motion was made by S. Kiss to approve the Consent Agenda. Motion was seconded by K. Skoog. Motion carried. The Consent Agenda includes today’s Agenda, the minutes of the Board’s June 17, 2013 meeting and the following items:

Investment Earnings: $6,365.15

Temporary Maintenance Technician Job Description

Payroll Change Notices-
Counseling Services:
Gwenda Renee Morrison, Mental Health Professional, $4,192.16/month, Step 2, effective 07/01/2013
Allison Palmer, $4,068.32/month, Step 3, effective 07/01/2013
Judy Malby, Full time, $2,712.21, Step 5, effective 07/01/2013
Public Works-Road Division:
Mark Rednour, Longevity, $75.00, effective 07/02/2013
ITS:
Josh Shelton, Longevity, $35.00, effective 07/01/2013
Sheriff-Corrections:
Geoffrey Rusho, $4,264.31, Step 3, effective 05/16/2013

(19) Correspondence Sent:
State Building Code Council-Energy Code Changes

(20) Correspondence:
6.11 Stevens County Fish and Wildlife Advisory Committee, June 25, 2013, 6:30 p.m. at Colville Fire Station, 293 East 1st Street, Colville

(21) As of this date the Board approved for payment the following vouchers as listed and made available by the Auditor's Office:

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<th>Fund</th>
<th>Fund Amount</th>
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<tr>
<td>Current Expense</td>
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<td>Counseling Services</td>
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<td>Crime Victims</td>
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<td>Fair</td>
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<td>Veteran’s Assistance</td>
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<td>TOTAL:</td>
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</table>

(22) Motion to adjourn was made by S. Kiss to adjourn. Motion was seconded by K. Skoog. Motion carried.

ATTEST: s/ ________________________________ APPROVED: s/ ________________________________
Clerk of the Board  Chair of the Board

Commissioners’ Minutes, June 24, 2013. Initial ______ Page 5 of 5